

DOCUMENT 11

**GURU NANAK SIKH ACADEMY**

**GCSE/BTEC Internal Assessment Appeals Procedure: Reply Sheet for 2018 -2019**

**Student Name:** ..... **Form:** .....

We have received the letter (October 2018) and have accessed and read the following documents on the school website:

- Joint Council Qualifications (JCQ) Code of Practice. Policy for Assessment Decisions at GCSE, GNVQ, BTEC, AS and A Level (Document 1)
- JCQ – GCSE Controlled Assessments / Coursework Procedure (Document 2)
- Guru Nanak Sikh Academy – Internal Assessment Decisions: Appeals Procedure (Document 3)
- JCQ Notices to Candidates (Documents 4 to10). It is particularly important that all students read these documents thoroughly.

We have read, understood and agree to the Joint Council for Qualifications and Guru Nanak Sikh Academy regulations in the documents listed above.

I (student) state that all work which I will submit in respect of my examination courses will be my own work. **None of my work will be copied from any other source.**

**Student Signature:** .....

**Date:** .....

**Parent Signature:** .....

**Date:** .....

Please return this reply sheet to your son's/daughter's Form Tutor by Friday 12<sup>th</sup> October 2018.