

Provider access policy statement

Guru Nanak Sikh Academy



Approved by: Standards & Curriculum Committee **Date:** 09/03/2019

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Guru Nanak Sikh Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Kieran Culhane, Assistant principal – Future Pathways.

Telephone: 020 8573 6085

Email: Kieran.culhane@gnsa.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 8	<i>Apprenticeship Assembly</i>	Key Stage 4 options evening	<i>Parents evening</i>
Year 9	<i>Assembly and tutor group opportunities - employability skills</i>	<i>STEM event</i>	<i>Parents evening</i>
Year 10	<i>STEM workshop</i>	<i>Parents evening</i>	<i>Work experience week</i>
Year 11	<i>Assembly on opportunities at 16</i> <i>Sixth form open evening</i>	<i>Post-16 evening</i> <i>Apprenticeships – support with applications</i>	<i>Post-16 taster sessions</i>
Year 12	<i>Post-18 assembly - apprenticeships</i>	Aim higher days	<i>Small group sessions: future education, training and employment options</i>
Year 13	<i>HE and higher apprenticeship applications</i>	<i>Assembly and small group opportunities - employability skills</i>	

Please speak to Kieran Culhane to identify the most suitable opportunity for you.

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

The school will make the Sports hall, MPR, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Kieran Culhane.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the School library, which is managed by the school librarian. The Library is available to all students at lunch and break times.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Kieran Culhane.

Approved 09/03/2019 by Governors at Standards & Curriculum Committee

Next review: 09/03/2020

Signed:



Mr. Arun Thakur